



Town of Wyoming
Council Meeting Minutes
Wyoming Town Annex
February 2, 2015
7:30 P.M.

REGULAR TOWN COUNCIL MEETING

CALL TO ORDER – Mayor Rife called the Meeting to order at 7:30 p.m.

PLEDGE – Mayor Rife led the Pledge

MOMENT OF SILENCE FOR OUR TROOPS – Mayor Rife led the Moment of Silence

ROLL CALL

Council attending: Mayor Dale Rife, Vice Mayor Terry Witt, Secretary Jaci Stokes, Treasurer Kyle Dixon, Councilwoman Lisa Fulcher

Council Absent: None

Staff attending: Town Clerk Pamela Haddick, Chief of Police Martin Willey, Building Inspector and Code Enforcement Officer Richard Snyder, PFC Michael Petyo

Audience attending: Paul Cable, Fred Jester, Joyce Stockslager, Mike Quinn, Phyllis Collins,

ADOPTION OF AGENDA

Mayor Rife stated that a she was adding a Proclamation for City Goes Red Month and Wear Red Day on February 6, 2015. Ms. Fulcher stated that she wishes to withdraw the Recording of Minutes from Unfinished Business as this was voted to be tabled at a previous meeting. *Ms. Stokes made a motion seconded by Mr. Witt to accept the agenda as corrected. All in favor; none opposed; motion passed.*

ANNOUNCEMENTS – GOOD NEWS

- Mayor Rife announced that Hall's Restaurant would be having a 95th birthday party for Miss Kitty on Thursday, February 12th at 2:00 p.m. All are invited, no gifts please, just cards. Miss Kitty has been a long time resident of Wyoming and hostess of Hall's for many years.

MAYOR'S REPORT

- There will be no election this year so that we will not need to appoint an election board or poll workers. Wyoming received two applications for seats from Mr. Paul Cable and Ms.

Georgette Williams. There were two open seats so they will automatically take those seats and will be sworn in at the May 4th Reorganization Meeting.

- Mayor Rife stated that we need to re-appoint Mr. Jeff Connor, Mr. Mike Quinn and Mr. Jim Winchell for one more year on the Camden Wyoming Sewer and Water Authority. *Mr. Witt made a motion seconded by Ms. Stokes to re-appoint Mr. Jeff Connor, Mr. Mike Quinn and Mr. Jim Winchell for one more year on the CWSWA. All in favor; none opposed; motion carried.*
- Mayor Rife read and signed the Proclamation for City Goes Red Month and Wear Red Day on February 6, 2015

CORRESPONDENCE – Correspondence is available in Town Hall for anyone interested.

ADOPTION OF PREVIOUS MEETING MINUTES

- *Ms. Stokes made a motion seconded by Mr. Witt to accept the public hearing and meeting minutes from December 1, 2014, and the public hearing minutes from January 7, 2015 as well as the January 17, 2015 workshop/special meeting minutes. All in favor; none opposed; motion passed.*

TREASURER'S REPORT

- Mr. Dixon presented the reports for council to review. *Ms. Stokes made a motion seconded by Mr. Witt to accept the Treasurer's Report subject to audit. All in favor; none opposed; motion passed.*
- Mr. Dixon also asked that everyone look at the attached budget amendment which reflected the decisions at the Budget Workshop on January 17, 2015. *Ms. Stokes made a motion seconded by Mr. Witt to approve the budget amendment. All in favor; none opposed; motion carried.*

POLICE REPORT

- Chief Willey gave the monthly reports for December and January as we did not have a January meeting.
- The Chief also reported on the status of the DEMA grants.
- Some discussion ensued on the one way streets.

FIRE COMPANY REPORT

- Mr. Jester was present to give the monthly report. He stated that there were 255 medical calls last month and 65 Fire and Rescue alarms. On the road time for the fire apparatus was 36.7 hours, average number of volunteers responding per alarm was 28 and an average of 10 calls per day.
- Mr. Jester said the two ambulances are continually in use.
- The Fire Company has ordered a new ladder truck but it will not come in for 8 to 9 months.

C/W SEWER & WATER REPORT

- Mr. Quinn was present to give the report. The new well should be drilled by the end of March. This will be located on the property they purchased from Crystal Rug. Mr. Quinn stated that there was nothing new on Winterberry Woods.
- There is a copy of the CWSWA audit in Town Hall.

PLANNING & ZONING

- Phyllis Collins was available to report. She thanked Lisa Fulcher for attending the November meeting and Paul & Liz Cable for attending the January meeting. The committee discussed the Nicolai's Conditional Use application for a pottery workshop at their home on Southern Boulevard and recommended approval of it. They discussed the Amendment to the Land Use and Development Code and recommended sending it back to the attorney for some clarifications. Ms. Collins also requested a Comp Plan Workshop to be scheduled with Council present as well as the University of Delaware representative.

BUILDING INSPECTOR REPORT/ CODE VIOLATION REPORT

- Mr. Snyder stated that we currently have 23 open building permits as per the attached report.
- He also stated that the house at 43 Front Street will be demolished. There is too much damage to repair it.
- Mr. Snyder stated that the town needs to update our ICC code books to 2013. We are using 2009 presently and 2013 requires insulation inspection which 2009 does not.
- We need to contact Del-DOT on the 10 S. Layton Ave. property to see what we need to have corrected on the curb and sidewalk there.
- A letter needs to be sent to Mr. Hubbard regarding his shed. It must be torn down. Mayor Rife spoke with Carlton Fifer and he assures her that the Guy Town Tax Ditch is not causing the flooding on Mr. Hubbard's property.
- We need to contact Mr. Wayne Field to see how often the pump station needs to be vacuumed out and then contact CWSWA about vacuuming it for us as they had originally agreed to do.
- We are contacting the engineers to pay for the additional money we had to pay for the bollards. We feel it was their responsibility to know that this was a requirement and to budget for it before we requested the grant money. Now the cost has fallen back on the town.
- We will be looking at Dover's vacant property ordinance to see if this is something we would like to adopt.

PARK/STREET REPORT

- Mr. Witt stated that everything in town is running smoothly. Lew has been salting the roads as necessary when ice is present. Not much else is happening.

ANNEXATION – None

UNFINISHED BUSINESS

- Hiring Policy – everyone was given a copy of the hiring policy that we are considering. *Ms. Fulcher made a motion to accept the Town of Wyoming New Employee Hiring Process and Guidelines as written. Ms. Stokes seconded the motion. All in favor; none opposed; motion carried.*

NEW BUSINESS - None

CALENDAR OF EVENTS – Tentative schedule of meetings. Please check with Town Hall for any changes or cancellations.

- Town Council Meeting – 3/2/15, 7:30 p.m., Annex
- CWSWA – 2/10/15, 7:00 p.m., CWSWA Office
- Planning & Zoning – 2/10/15, 7:30 p.m., Annex
- Peach Festival – 2/17/15, 7:00 p.m., Annex

COUNCIL COMMENTS – None

PUBLIC COMMENTS – None

The Council took a break prior to the Executive Session at 8:47 p.m.

Ms. Stokes made a motion seconded by Mr. Witt to go into Executive Session. All in favor; none opposed; motion carried.

The Council moved into Executive Session at 8:57 p. m.

The Council returned to Regular Session at 9:15 p. m.

Mr. Witt made a motion to promote PFC Petyo to Corporal with a \$1.00 per hour raise affective immediately. Ms. Stokes seconded the motion. All in favor; none opposed; motion carried.

Ms. Stokes made a motion seconded by Ms. Fulcher to adjourn. All in favor; none opposed; motion passed.

The meeting adjourned at 9:16 p.m.

Respectfully Submitted,
Pamela Haddick, CMC, Town Clerk/Office Manager